

**CHARTIERS TOWNSHIP SUPERVISORS
BUDGET WORKSHOP
TUESDAY
October 06, 2020
5:00 p.m.**

The Budget Workshop was called to order, at 5:05 P.M. Tuesday, October 06, 2020.

ATTENDANCE:

Attending the workshop were Supervisors Gary Friend, Bronwyn Kolovich and A. William Kiehl. Also attending were Jodi L. Noble-Township Manager; Jessica Walker, Parks and Recreation Director and Bev Small, Recording Secretary

Visitors:

Robert Bradford of 619 McClane Farm Road

The Township Manager presented an overview of the General Fund Budget citing a comparative status of 2019 Revenues and Expenditures as well as where we are to this point of 2020 and projections of where the Township expects to finish by the end of the 2020 budget. Mrs. Noble prepared and distributed a series of charts, spreadsheets and graphs to reference revenue streams and allocations for the 2021 General Fund Budget. She expressed the uncertainty of the remainder of 2020 due to the pandemic.

Overview of the larger REVENUE FUNDS as follow:

REAL ESTATE TAXES – Slightly ahead on payments. Reminded the Board we would receive no penalties or interest for 2020 as the Board passed a resolution in April extending discount and face periods.

E.I.T. - Non-Restricted Funds down 2%; Oil & Gas down; stay flat with prior year

ACT 511 TAXES & CARES ACT FUND positive source (Low Interest Rates)

HOST FEE (Landfill) – down significantly – Capital Reserve -minimal impact at this point

Interest: Interest is down significantly in 2020 across all accounts.

Highlight of EXPENDITURES

The Overview indicates expenditures fall within the budgeted amounts

Risk Management COVID-19 Funding potential for a great recoup of costs

Legal & Engineering fees under budget; Increase Full time Maintenance hire

Police under Budget; Public Works on target – vehicle maintenance under

budget; Planning & Zoning – UCC inspections & Engineering costs offset; WM

Recycle Cost 5%Increase;Insurances–Pension Plans; CTCC/Parks & Recreation

transfer what is needed from operating fund as cushion covering 2021 expenses

Preliminary figures based on the projected revenues, expenditures and variability on those amounts indicate the budget will come in at a conservative stable projection for the 2021 budget with fluctuation impact based on the COVID-19 pandemic, coupled with the state of the economy.

Mrs. Noble apprised the Board of Township Board and Commission vacancies. She will send letters to Board recommended residents to fill vacancies as well as to those whose commissions are expiring this year. Parks & Recreation has three (3) positions vacant and has not met for several years, so she will not be seeking members for that committee until the Board determines it's future.

Mrs. Noble cleared with the Board the opportunity to use Monday, October 12, 2020 as an administration staff filing and organizational work day as the Columbus Day holiday is not an observed holiday for Township employees.

Review of the Smaller Funds will be the agenda for the October 13, 2020 Budget Workshop. The Departmental Heads will be notified to attend and present their prioritized requests for the Board of Supervisors' consideration at the 5:00 Budget Workshop on October 20, 2020.

The meeting adjourned at 5:56 P.M. to convene in Executive Session to discuss Personnel matters,

Executive Session adjourned at 6:55 P.M.

A. William Kiehl
Secretary

Bev Small – Recording Secretary